

### **Volunteer Initial Requirements for MacDill Pharmacy Locations:**

1. Unescorted base access is required (i.e. must possess a valid military issued ID card)
2. Contact Mrs. Amber Black, wing volunteer coordinator, to be in-processed through the base volunteer system (this is a one-time thing).
  - Email: [amber.black.4.ctr@us.af.mil](mailto:amber.black.4.ctr@us.af.mil) .
  - Phone: 813-828-7764. Please contact her to set up an appointment
3. Once you have completed in-processing with Mrs. Black, volunteers must in-process with the Medical Group Vol Coordinator, Mr. Richard Siegman.
  - Email: [richard.siegman@us.af.mil](mailto:richard.siegman@us.af.mil)
  - Phone: 813-827-9856. He is available Tuesday-Thursday 1000-1400. Once in-processing with Mr. Siegman is complete, he will escort new volunteers to the Pharmacy to make contact with TSgt Barton or MSgt Upshaw

### **Brandon Pharmacy:**

1. Contact Ms. Lilian Uno to complete required paperwork for in-processing
  - Email: [lilian.uno@us.af.mil](mailto:lilian.uno@us.af.mil)
  - Phone: 813-653-4658 or 813-827-9716
2. Brandon Pharmacy volunteer POC will then set up an appointment with TSgt Barton to in-process the new volunteer. **DO NOT SEND VOLUNTEERS OVER TO MACDILL WITHOUT PRIOR COORDINATION AND CONFIRMATION OF AN APPOINTMENT.**

Note: MacDill volunteers who have been out for an extended period must make contact with Mr. Siegman before resuming work.

4. For questions regarding the Pharmacy Volunteer program, please contact TSgt Michael Barton at 827-9346 or MSgt Rosland Upshaw at 827-9273.