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# 6th Comptroller Squadron

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## Hurricane Evacuation Travel Entitlements

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OPR: Lt. Jairus Wilkerson

Last Updated: 18 May 16

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## HURCON 5 (1 Jun 16)

- Update AtHoc
- Establish Family Plan
- Develop Evac Kit & Emergency Evacuation Fund

## HURCON 4 (96 Hours to Hurricane Conditions)

- Units identify members/families needing travel advances (no cash/only EFTs (EFTs take approximately 5 days to receive))
- 6 CPTS drafts VOCCO evacuation order for 6 AMW/CC
- Families prepare residence (**not reimbursable**)

## HURCON 3 (72 Hours to Hurricane Conditions)

- Unit APCs mass activate Government Travel Cards (GTCs)
- **IMPORTANT: Charges cannot be incurred until VOCCO evac order published**
- If evacuation directed by 6 AMW/CC, VOCCO evac order will be issued. **\*Entitlements Start\***
- VOCCO evac order published on MacDill Hurricane website (<http://www.macdill.af.mil/hurricaneinformation/>)
- Military member must evacuate as directed by VOCCO evac order (Dependents can choose not to evacuate)
- Update AFPAAAS upon arrival at displaced location

## HURCON 2 (48 Hours to Hurricane Conditions)

- Installation Shutdown

## HURCON 1 (24 Hours to Hurricane Conditions)

- Members/Families check MacDill Hurricane website for updated information (VOCCO evac order extended/revoked)

## RECOVERY

- When VOCCO evac order expires or is revoked, return to MacDill
- Evacuation orders published (DD1610)
- File voucher within 5 working days



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## Military / Dependent Entitlements

Military members **must be on orders** to receive entitlements

- No entitlements are given for members (or their dependents) in leave status

### Entitlements:

- Transportation – One round trip mileage to/from approved areas (see VOCO evac orders)
- Local Travel for Military Dependent - \$25 daily (if dependent is unable to drive POC—no matter the number of dependents)
- Lodging rate—based on commercial quarters within designated areas (VOCO orders) **(receipt required)**
  - “Nearest available accommodation” may include government installation
- Meals & Incidentals:
  - Over 12 years of age
    - Day 1-30 = 100%
    - Day 31-180 = 60%
  - Under 12 years of age
    - Day 1-30 = 50%
    - Day 31-180 = 30%
- Only applicable to dependents that chose to evacuate. Military member must evacuate if ordered to do so.

**\*No lodging reimbursement for staying with friends and relatives**

**\*Departure and return day per diem is paid at 75%**

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## Civilian / Dependent Entitlements

Civilians are authorized travel, lodging, and per diem if ordered to evacuate by 6 AMW/CC

- No allowances are provided for Home of Record releases or telework status
- If local civil authorities order evacuation **prior to 6 AMW/CC**, no entitlements are authorized.

### Entitlements

- Transportation – One round trip mileage to/from approved areas
- Local Travel – Not Authorized
- Lodging rate– based on commercial quarters within designated areas (VOCC orders) **(receipt required)**
  - “Nearest available accommodation” may include government installation
- Meals & Incidentals:
  - Over 12 years of age
    - Day 1-30 = 100%
    - Day 31-180 = 60%
  - Under 12 years of age
    - Day 1-30 = 50%
    - Day 31-180 = 30%
- Only applicable to civilians/dependents that chose to evacuate
- Regular salary continues throughout the evacuation

**\*No lodging reimbursement for staying with friends and relatives**  
**\*Departure and return day per diem is paid at 75%**

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